



# West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

## Hydel Headquarters

Telephone: 0353-2542160  
e-mail:cehydel@wbasedcl.in

Power House Complex,  
2nd Mile Sevoke Road,  
Siliguri, PIN-734001

**TENDER NOTICE NO: - CEH/HRA/22-23/34**

**Date: - 09/03 /2023**

Sealed tender is hereby invited by the Chief Engineer (Hydel), HHQ, WBSEDCL, for and on behalf of WBSEDCL, from experienced, bona-fide and financially sound Indian firms/contractors fulfilling the terms and conditions mentioned below for awarding of **"Supply, delivery, fitting and fixing of curtains for doors and windows of Transit Rest Camp under Hydel Head Quarters, WBSEDCL,Siliguri."**

Sl. No.	Name of the work	Estimated Amount	Completion time of work
1.	<b>Supply, delivery, fitting and fixing of curtains for doors and windows of Transit Rest Camp under Hydel Headquarters, WBSEDCL,Siliguri.</b>	<b>Rs. 42665/-</b> (Rupees forty-two thousand six hundred and sixty five only excluding GST)	30 days

1. All categories of intending Bidders under the authority of bona-fide, experienced & Resourceful contractors of State/Central Govt., State/Central Govt. undertaking, Statutory Bodies constituted under the statute of Central/State Govt., may visit the site giving prior intimation to the office before submission of tender.
2. Tender documents under sealed cover will be received by the undersigned up to 2:00 p.m. on 20<sup>th</sup> March, 2023 and shall be opened on same day at 3:00 p.m. & in case of any BANDH, etc., tender will be opened on next working day at 3:00 p.m. in presence of the attending tenderers or their authorized representative(s).
3. The interested agencies are advised to submit their bids in a sealed envelope super scribing **"Bids for awarding of Supply, delivery, fitting and fixing of curtains for doors and windows of Transit Rest Camp under Hydel Headquarters, WBSEDCL"** along with reference no. with date of opening, supported with self-attested Trade license, Valid GST Registration Certificate, Pan Card, Professional tax registration certificate and payment challan. If any problem is found the particular tender will not be considered for acceptance.
4. Rate should be quoted both in words and in figures excluding GST, HSN Code to be mentioned. GST as applicable will be paid extra.
5. The rate quoted shall be firm and net. No price escalation or revision of rates shall be considered during the period except the charges, if any in the taxes & duties. GST as applicable will be paid extra. SAC Code of items/materials supplied should be incorporated in the tender document.
6. Any correction in the quoted rate should be duly signed by the tenderer. The tenderers should put their signature with seal in all the pages of the tender documents.
7. The intending tenderers are to submit the sealed tender papers in the specified tender box at the Office of the Chief Engineer (H), HHQ; W.B.S.E.D.C.L. Tenders received after due date and time shall not be entertained under any circumstances.



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8. The WBSEDCL may at its discretion ask any bidder to produce the detailed price analysis for the quoted rate.
9. The tenderer will have to quote their rates in figure as well as in words. If there is discrepancy in figure and word the amount stated in word shall prevail.
10. The tender by a partnership firm must be furnished with full names of all partners and be signed with partnership name, followed by the signature(s), designation(s) of the authorized partner(s) or other authorized
11. The WBSEDCL does not bind itself to accept the lowest offer and reserves the right to reject any or all tenders without assigning any reason whatsoever.
12. Any other details may be collected from the Manager (HR&A), Office of the Chief Engineer (Hydel), HHQ, WBSEDCL, Siliguri. Mob No. 8900794006.
13. **Validity of Bid:** The Bid shall remain valid for a period of 90 (ninety) days from the date of opening of bid.
14. **Schedule for key information of this tender:**

i)	<b>Place for submission of Tender Document and opening of bid</b>	O/o The Chief Engineer (H), HHQ, WBSEDCL, Power House Complex, 2 <sup>nd</sup> Mile Sevoke Road, Siliguri, Pin-734001 Dist. - Darjeeling, West Bengal.
ii)	<b>Last date and time for submission of bid</b>	Upto 14.00 Hrs of 20 <sup>th</sup> March, 2023
iii)	<b>Date and time for opening of bid in presence of Bidders or their representative</b>	At 15.00 Hrs of 20 <sup>th</sup> March, 2023

  
(Sibes Kr. Deb)  
**CHIEF ENGINEER (HYDEL)**





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**Terms & Conditions:**

1. **Job Description:** "Supply, delivery, fitting and fixing of curtains as listed below for doors and windows of Transit Rest Camp under Hydel Head Quarters, WBSEDCL, Siliguri."

Sl No.	Curtain installation location		Qty. (Pcs)	Meters
1	VIP Sitting Room Area	Large Window -1	4	Total 100 meters curtains (2.80mtrs. each X 35 pcs. =98 nos.)
2	VIP Room -1	Small Window -2	6	
3	VIP Room -2	Small Window -1	3	
4	Room No - 3	Large Window	4	
		Door	2	
5	Room No - 4	Small Window	2	
		Door	2	
6	Room No - 5	Small Window	2	
7	Room No - 6	Small Window	2	
8	Passage/Corridor	Doors-3	6	
9	Common Dining Room Area	Door	2	

1. **Price:** The price should be net and firm inclusive of all incidental charges. The provision of taxes & duties, if any, shall be governed by prevailing Govt. rules. Indicate the SAC Code in the tender document.
2. **Completion period:** The work has to be completed within 30 (Thirty) days from the date of issuance of order.
3. **Liquidated Damages:** Supply and delivery (physical delivery of Items/ Materials at the place of delivery in accordance with the Delivery Instruction) /erection/construction of the Equipment /Materials as well as execution of the entire work should be as per the delivery schedule/schedule of completion of work. If the Equipment / Materials/ erection/construction are not delivered/work is not completed within stipulated period as per schedule, WBSEDCL reserves the right to repudiate the Order (LOA). But the Purchaser may, at his discretion, extend the delivery schedule/execution schedule subject to imposition of liquidated damages at half percent (0.5%) of the Contract price for per week of delay or part thereof for first 10 (ten) weeks and @ 1% (one percent) of value per week beyond 10 (ten) weeks subject to a maximum of 10% of the contract price /Ordered value and accept the delivery work of all mentioned items beyond the stipulated period. Liquidated damages, if any, shall be recovered from your bill.
4. **Tools & tackles:** The agency should arrange all tools & tackles required to execute the job.
5. **Payment:** 100 % payment along with taxes and duties will be made after successful delivery of all items and against submission of your GST prescribed invoice in triplicate. The payment will be made through fund transfer. Necessary Bank charges will be borne by you. You need to provide your Bank A/C No, IFS Code, Name of the Bank & Branch and Cancelled Cheque.



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6. **Statutory Deduction:** WBSEDCL shall deduct all the statutory taxes i.e. income tax, work contract tax, as applicable at source from the Invoice in accordance with the provision of statutory obligation as applicable.
7. **Validity period:** The entire rate should remain valid for a period of 90 days from the date of opening of tender.
8. **Guarantee Period:** The entire items shall have to be guaranteed for a period of one year or as provided by the manufacturer from the date of completion of work.
9. **Extension of time:** An extension of time without imposition of penalty, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the supplier. Such extension may only be granted on the basis of application to be submitted within the schedule date of completion by the contractor who has to establish that the extension of time required by him is not due to his fault.
10. **Safety Rules:** All the safety rules required for the works shall have to be followed strictly.
11. **Jurisdiction:** Any dispute arising with the department and the agency will be dealt exclusively within the jurisdiction of Courts of Darjeeling/Jalpaiguri District or Kolkata High Court.
12. **Labour rules:** All labour related work directly or indirectly, the agency should follow according to the provision of Contract Labour Regulations.
13. **Controlling Officer:** The Chief Engineer (Hydel), Hydel Headquarters, WBSEDCL, Siliguri.
14. **Supervising Officer:** The Manager (HR&A), Hydel Headquarters, WBSEDCL, Siliguri.
15. **Paying Officer:** The Manager (F&A), Hydel Headquarters, WBSEDCL, Siliguri.

  
(Sibes Kr. Deb)  
**CHIEF ENGINEER (HYDEL)**